

United States Bankruptcy Court  
Western District of Wisconsin  
120 N. Henry St., Room 340  
P.O. Box 548  
Madison, Wisconsin 53701-0548  
608/264-5178  
Fax 608/264-5105

Marcia M. Anderson  
Clerk

Diana L. Rahn  
Chief Deputy Clerk

August 9, 2001

Notice to the Bar and Public:

RE: Plastic Card Program

Effective August 1, 2001, the Bankruptcy Court for the Western District of Wisconsin will begin to accept credit cards for payment of fees pursuant to 28 USC 1930.

We will accept the following credit cards: Mastercard, Visa, American Express and Discover.

The Clerk's office has developed a Credit Card Blanket Authorization Form for use by law firms, partnerships, professional corporations, and sole practitioners. Entities who wish to use a credit card may present or mail the blanket authorization form to the Clerk's office, which will permit any designated lawyer or other employee, to request services and to charge a specified credit card for those services. This form must contain the **ORIGINAL** signature of the cardholder. The original form will be maintained in a secured area of the Clerk's office and should be mailed to:

Clerk, US Bankruptcy Court  
Personal and Confidential: Financial Specialist  
120 North Henry Street Room 340  
P.O. Box 548  
Madison, WI 53701-0548

If submitting a document through the mail and using a credit card, reference **must** be made that a blanket authorization form is on file with the Clerk's office. Payment by credit card will not be accepted from a debtor in a pending case. Credit card and register receipts will be handed, or mailed, to the person making the payment.

Questions about using credit cards should be directed to Tina M. Godding at (608) 264-5178 ext. 5737.

Marcia M. Anderson, Clerk  
U.S. Bankruptcy Court